

**ACAMIS Annual General Meeting**  
**10.30-12:30 March 15<sup>th</sup> 2008, Dulwich College Shanghai**

Attendance: School Heads and Authorised Deputies from 32 Schools. (*Appendix A*)

Minutes was taken by Executive Officer Amelia Ren-Hayden

Meeting Agenda:

Before the meeting officially started, a roll-call of each attendee was carried out.

**1. Approval of the 07 AGM Minutes**

The motion to approve the 07 Annual General Meeting minutes was moved by Deidre Fischer and seconded by Paul Sheppard. Motion carried unanimously.

**2. Welcome and Apologies**

- a. ACAMIS President Andy Page-Smith (APS) welcomed new schools (Canadian International School of Beijing, Canadian International School of Hong Kong and Ivy Collegiate Academy)
- b. APS sent apologies as requested by absent schools.

**3. President's Report**

APS made a verbal report on the organisation's development in the following areas:

a. Membership Regularisation

ACAMIS Board had further developed membership criteria to guide new membership applications. (*Appendix D*) Consideration was given to the different nationality of the international schools as well as how well the schools can serve and contribute to the ACAMIS community. A set of visitation and reporting system was also established in that regards.

b. The Role of the Organisation

While ACAMIS continues to support the student activities and networking between ACAMIS schools, the organisation will commit to organise more Professional Development opportunities for ACAMIS schools. Several workshops have been identified for year 2008/2009 (refer to the March Board Minutes for details)

c. Personnel Updates

- a) As John McBryde left the region by the beginning of the 07/08 school year, former Vice President APS was appointed as President by the Board at September Board meeting.
- b) Sue Arnold's family was relocated unexpectedly to Canada at the end of September for an undetermined length of time and thus, she was granted with a nine month leave till June 30 08. ARH was approached and appointed by the Board as the interim Executive Officer. Should Sue's return to China not materialised, the vacancy of Executive Officer will be advertised.

**4. Treasurer's Report**

Bill Parker presented the Treasurer's Report (*Appendix B*) at the conference. Motion to approve the Treasurer's report was moved by Tim McDonald and seconded by John Godwin. Motion carried unanimously.

The motion to maintain the current membership fee level was moved by Bill Parker and seconded by Deidre Fischer. Motion carried unanimously.

**Action:** Bill Parker to clarify the MEGA International School.

**5. ACAMIS Legal Status as a Society registered under Hong Kong SAR law**

APS explained that former ACAMIS President John McBryde had worked with the ACAMIS Board and exhausted the possibilities to register ACAMIS as an organisation in mainland China and thus the Board had charged APS to explore the possibilities of registering ACAMIS in Hong Kong. APS has contacted a HK constitutional lawyer who suggested ACAMIS to register as a Society with the possibility of converting into a Company if the organisation wishes so in the future.

The motion to register ACAMIS as a society under Hong Kong SAR law was moved by Bill Parker and seconded by John Godwin. Motion carried unanimously.

**6. Approval of Changes to ACAMIS Constitution**

The motion to approve the suggested changes to the ACAMIS Constitution (*Appendix C*) was moved by Bill Parker and seconded by Deidre Fischer. Motion carried unanimously.

**7. Approval of Changes to ACAMIS By-Law/Membership Standards (*Appendix D*)**

The motion to make an amendment to the suggested changes under III.B adding “or their designated representatives” was moved by Deidre Fischer and seconded by Stuart Bryan. Motion carried unanimously.

The motion to make an amendment to the suggested changes under ACAMIS Membership Standards adding “or a joint accreditation with NCCT” was moved by Tom Ulmet and seconded by John Godwin. Motion carried unanimously.

The motion to approve the suggested changes to the ACAMIS By-Law/Membership Standards was moved by Deidre Fischer and seconded by Nick Bowley. Motion carried unanimously.

**8. Search Fair in HK**

APS informed the attendees of the possible Search Associates Fair taking place in HK from Jan 16-18 2009.

**9. ACAMIS Board Election**

The nomination officer, Andrew Watts briefed the attendees on the Board election: there were five vacancies and seven candidates were nominated. Andrew Watts called for nomination from the floor and no nomination was made.

Deidre Fischer moved and Nick Bowley seconded to accept the candidate list as follows:

Stuart Brian, Dulwich College Shanghai  
Shirley Davis, Access International Academy Ningbo  
John Godwin, Xiamen International School  
Jim Koerschen, Concordia International School Shanghai  
Tim McDonald, International Academy of Beijing  
Andy Page-Smith, Hong Kong Academy  
Paul Sheppard, Suzhou Singapore International School

Each candidate made a brief self-introduction for the election.

Secret ballots were returned to Andrew Watts and Anne Fowles.

The elected Board Members are:

Stuart Brian, Dulwich College Shanghai  
Shirley Davis, Access International Academy Ningbo

John Godwin, Xiamen International School  
Andy Page-Smith, Hong Kong Academy  
Paul Sheppard, Suzhou Singapore International School

**10. Strategic Plan (*Appendix E*)**

The motion to approve the Strategic Plan with the change to point 2 from “Pan China” to “ACAMIS” was moved by Bill Parker and seconded by Diedre Fischer. Motion carried unanimously.

**11. Student Age Limit to participate ACAMIS Sports Events**

ACAMIS sports events are open to students below Age 19. If a student turns 19 before the tournament, he/she may appeal to the ACAMIS Board for consideration.