

**ACAMIS BOARD DIRECTORS MEETING**  
**Concordia International School Shanghai**  
**12 March 2011, 15:45pm**

**Attendance:** Anne Fowles, Jim Koerschen, Tom Ulmet, Brian McDouall, Laurie McLellan, Jeff Fischmann, Tim McDonald, Greg Rayl

**Apologies:** Dave McMaster

**Minutes:** Taken by ACAMIS Executive Officer, Kristin Post

**1. Welcome**

AF congratulated Tim on his election to the ACAMIS Board.

**2. Appointed Positions**

JF Motioned that DM be appointed to the Board. The motion was seconded by GR and passed unanimously.

LM Motioned that we do not appoint a second board member at this time. This was seconded by GR and the motion was passed unanimously.

**AD & ACE Nominations**

TU motioned that the Board endorse the recommendation of the AD nomination - Damian Johnson. JF seconded the motion and the motion was passed unanimously.

JK motioned that the Board endorse the recommendation of the ACE nomination - Joanne Rodriguez. GR seconded the motion and the motion was passed unanimously.

**Office Bearers**

GR motioned that AF remain as the President. JF seconded the motion and the motion was passed unanimously.

AF motioned that JK remain as the Vice President. TU seconded the motion and the motion was passed unanimously.

TM motioned that DM remain as Treasurer. JF seconded the motion and the motion was passed unanimously.

Discussion on Tom being a member of the NCCT Accreditation Committee and this position being added to the ACAMIS Board responsibilities was discussed. It was felt Tom's appointment was not an ACAMIS appointment so it was inappropriate to say this was the case. It could however be made known to the membership that TU serves on the NCCT committee.

**Board Meeting Dates for the Year**

16 and 17 September 2011 at SSIS (Friday and Saturday).

29 October to 1 November 2011 at the EARCOS meeting.

4 and 5 December at Nanjing International School (Sunday and Monday).

### **Conference Debrief**

The Board agreed that:

- The Friday Keynote Speaker was disappointing.
- The student ambassadors were a tribute to the school.
- It is important to send out an evaluation survey for feedback after the conference.
- The Associate Members did not get sufficient exposure/foot traffic. It was noted that the vendors had very few giveaways, which helps draw people.

AF suggested that for the next conference on the Thursday evening we should have a welcome and drink for the sponsors.

LM – suggested using a map for vendors to choose their position and then they take the responsibility of their placement.

JK will look at different ways to seek sponsorships and present this at the May meeting.

The Board will look at and discuss schools that are not supporting ACAMIS at the May meeting.

The dates for the 2012 Spring Conference in Nanjing were confirmed for March 9 & 10.

### **Other Business**

AF will confirm times and dates for meeting in Qingdao 19<sup>th</sup> and 20<sup>th</sup> and let Jeff know. JF felt that members needed to arrive in Qingdao the night before the meeting.

Meeting closed at 4:00pm