

ACAMIS Annual General Meeting
13:30-15:30 March 14th 2009, Canadian International School of Beijing

Attendance: School Heads and Authorised Deputies from 30 Schools. (*Appendix A*)

Minutes was taken by Executive Officer Amelia Ren-Hayden

Meeting Agenda:

1. President's Report

Andy Page Smith (APS) made a verbal report on the organisation's development in the following areas:

a. Legal Status

ACAMIS is now legally registered as an Society in Hong Kong with its own bank account.

b. The Role of the Organisation

While ACAMIS continues to support the student activities and networking between ACAMIS schools, the organisation will commit to organise more Professional Development opportunities for ACAMIS schools. ACAMIS would appreciate feedbacks from member schools on these events to better serve the members.

c. Spring Conference

a) 2010 Spring Conference will take place at the Canadian International School of Hong Kong.

b) 2011 Spring Conference will take place at the Concordia International School Shanghai.

2. Approval of Changes to ACAMIS Constitution (*Appendix B*)

The motion to approve the suggested changes (further modified at the meeting) to the ACAMIS Constitution (*Appendix B*) was moved by Tom Ulmet and seconded by Reg Bonnell. Motion carried unanimously.

3. Approval of Changes to ACAMIS By-Law/Membership Standards (*Appendix C*)

The motion to make an amendment to the suggested changes to the ACAMIS By-Law/Membership Standards was moved by Dave McMaster and seconded by Reg Bonnell. Motion carried unanimously.

4. ACAMIS Board Election

APS informed the attending heads that current Board Director Paul Sheppard will be leaving his current school at the end of the school year. If Paul takes a post at an ACAMIS school, his term will be remain unchanged. If Paul has to leave ACAMIS region, the Board will appoint a new Director to take up the mid-term vacancy.

The nomination officer, Andrew Watts briefed the attendees on the Board election: there were two vacancies and five candidates were nominated as follows:

Elaine Goddard-Tame, Hong Lok Yuen International School

Jim Koerschen, Concordia International School Shanghai

Brian McDouall, Dulwich College Beijing

Greg Rayl, International School of Ulaanbaatar

Tom Ulmet, Yew Chung International School of Shanghai

Each candidate except Greg Rayl made a brief self-introduction for the election. Greg Rayl sent his apology for not being able to attend the meeting and his proxy Betsy Hanselmann made the introduction on his behalf.

Secret ballots were returned to Andrew Watts. Ballots were counted by Andrew Watts, Kate Landau and Amelia Ren-Hayden.

The elected Board Directors are:

Jim Koerschen, Concordia International School Shanghai

Brian McDouall, Dulwich College Beijing

5. IB Association

Anne Fowles gave an outline of the work of the Steering Committee that is investigating the setting up of an IB Association for the ACAMIS region:

a. History of the development of an IB Association for China Mongolia

The purpose of the meeting and the background information about IB in China, Hong Kong and Mongolia was discussed; ACAMIS interaction with IB representative for China & Mongolia (2000) and IBAP Regional Director (2000). Active and successful IB networks coordinated for PYP, MYP and DP in China, Mongolia and Hong Kong. Attempts to get IBSCM underway, meetings at Regional Conferences etc. Current and past overlap with ACAMIS.

b. The advantages of an IB Association were discussed as:

- Means for all types of IB schools in the China Mongolia sub-region to have a shared forum.
- Will maintain and build on existing networks.
- Overarching organization for existing IB networks – one recognized voice.
- Better communication/information about what is happening in our part of the region.
- Means of coordinating and sharing information about job alike in each network.
- Means for Heads of Schools and Principals network, be informed and have an input as well as the programme Coordinators.
- A means to overcome the challenge and opportunities in China – national schools plus international schools, language issues, growth & volume of IB schools etc.
- Stranger link and support from/with the sub-regional office and IBAP.
- Forum and conduit for regional needs and concerns.
- Formally recognized by IBAP therefore will be able to have input into workshops etc for China, Mongolia, Hong Kong etc.
- As a formal association could seek IB DP recognition by universities and authorities in China and Hong Kong.
- Interaction with Chinese authorities who may wish to look at the IB to see if it has something/aspects to offer Chinese education.
- Ensuring authority and evaluation visits take into account the culture of our schools and maintain integrity.

c. Next Steps:

Aim to have all that is needed to set up the association in place for the next regional conference.

- Organisation of Association - Association structure, constitution, membership, responsibilities, nominal fees, website, office support.
- Liaison with IBAP office, Regional Representative, existing networks and schools, Heads of Schools, ACAMIS etc.

- Need assurance that IB schools and networks in region are supportive of the forming of an association before steering committee gets too much underway.
- Decision on a name.

- d. Members present at the ACAMIS AGM were asked if they were in an IB School. A large majority indicated that they were.**
- e. They were then asked if they were prepared to provide a show of hands in support of the setting up of an IB Association. All in attendance at the AGM showed unanimous support for this initiative.**

6. Financial Report

The Balance Sheet and Profit & Loss as of January 23, 2009 were distributed to the attending Heads at the conference. Amelia Ren-Hayden explained the financial situation and answered questions from the floor. APS informed the attending heads that the membership fee will remain the same for year 2009/2010.

7. Strategic Plan and MEWA

John Godwin (JG) informed the attending schools that the Board is actively reviewing and working on the next 5-year strategic plan. JG also informed the attending schools on the MEWA (Multiple Employer Welfare Arrangement) updates and answered questions from the floor.

Meeting adjourned at 15:30.