



ACAMIS Annual General Meeting (AGM)
Friday, March 2, 2017; 10:45 – 12:00 pm
The International School of Macao

Present:

Board Members:

Sandra Webster, President; Steve Moody, Vice-President; Stephen Dare, Treasurer; Robert Stearns, Secretary; Jeffrey Stubbs, Howard Stribbell, Kate Sutton-Jones

Executive Office Attending:

Tom Ulmet, Executive Director
Angie Lee, Executive Officer

Heads of Member Schools (see attached list- Page 4)

1. Welcome by President Sandra Webster

- A warm welcome was extended to Heads of Schools and designates;
- Current Board Members were introduced
- Executive Director and Executive Officer were introduced
- Heads were reminded to sign the attendance roster and to collect their membership certificate
- AGM Agenda was reviewed

2. Treasurer's Report was presented by Treasurer, Stephen Dare.

- An overview of the Annual ACAMIS Audit for fiscal year 2016-17 conducted by East Asia Sentinel Limited was presented, assuring the members that "In our opinion, the financial statements give a true and fair view of the financial position of the Association's affairs as at 31 July 2017 and of its surplus and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards for Private Entities and have been properly prepared in compliance with the Hong Kong Societies Ordinance."
- The balance of the Raymond James Investment Fund as of January 31, 2018 was shared and showed gain of 12.08% since inception in January 2015.
- Cash on hand and net assets were also presented
- There were no questions about the presentation

3. Executive Director Report was presented by Tom Ulmet

- Presentation illustrated the following:
 - Announcement of upcoming conferences and host schools of 2017-2018
 - Introduction of Executive Office Functions
 - Obligations of membership

- Pay annual fees when billed and complete the annual database update
- Participate in hosting events to enjoy the member school rate
- Reminder to designate an ACE representative for better organizing ACE activities
- Special Committees
 - Currently ACAMIS organizes special committees or groups for Athletics, ACE events, Chinese Language Teachers Network, English Language Learning, Early Childhood Education and Technology Committee.
 - The Heads must issue approval to confirm selection of their staff to become committee members
- Cost effective professional development

4. Strategic Direction by Sandra Webster

President Sandra Webster informed the membership of the purposes of ACAMIS and the three major strategic directions that resulted from a Board performed strategic planning session.

5. Board Election:

The Election process was conducted by Vice-President Steve Moody. Members were reminded that biographies of the two candidates were distributed to members before the election.

Changes of Board Members: Secretary Robert Stearns will be leaving as Head of Shekou International School. Jeffry Stubbs will stand for re-election for his second three-year term.

There were two candidates for two vacant elected positions

- The two candidates were Patrick Hurworth and Jeffry Stubbs
- The Board presented the designated candidates to the membership for a vote.

Election Result: The two candidates elected to the Board for three-year terms are: Jeffry Stubbs and Patrick Hurworth. 53 members for and 2 abstained. Thus, the candidates were unanimously elected.

The newly elected members will be welcomed at a short meeting after the AGM when officers of the Board will also be elected for 2018-19. The new Board consists of seven elected members: Sandra Webster, Steve Moody, Stephen Dare, Jeffry Stubbs, Howard Stribbell, Dr Kate Sutton Jones and Patrick Hurworth.

The Board remains empowered to appoint two additional members at a future meeting should it so desire.

6. Executive Director's Report

- Presentation illustrated the following:
 - the development of ACAMIS during the past five years, including growth of membership, programmes, and activities
 - Upcoming conferences of 2018-19
 - Introduction of Executive Office Functions

- Obligations of membership
 - Reminder to designate an ACE representative for better organizing ACE activities
 - Reminder for Heads to inform/update ACAMIS about successor when the Heads are leaving the school
 - Participate in hosting events to enjoy the member school rate
 - Pay annual fees when billed and complete the annual database update
- Special Committees
 - Currently ACAMIS organizes special committees or groups for Athletics, ACE events, Chinese Language Teachers Network, English Language Learning, Early Childhood Education and Technology Committee.
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7. Update of ISC Research by Richard Gaskell

8. Presentation by Michael Iannini of PDAcademia

- Introduced upcoming PD Workshops
- Introduced regional cohort groups of PD Coordinators to share staff's professional development needs
- Further information can be found on the website:
<https://www.acamis.org/professional-development/acamis-pd-workshops>

9. Questions:

The Floor was opened to questions from the membership. There being none, the meeting was adjourned at 12:00 noon time.

Member Schools Represented at the AGM: Present 55, Absent 21

Total Members 76: Percent Present 72%, Quorum Present

2018 ACAMIS AGM – THE INTERNATIONAL SCHOOL OF MACAO – 2 MARCH 2018				
	SCHOOL	NAME OF HEAD OR DESIGNATE		
1	Access International Academy Ningbo	Daniel	Waterman	Head
2	American International School of Guangzhou	Bernadette	Carmody	Head
3	American School of Ulaanbaatar	Kate	Sutton-Jones	Head
4	Australian International School of Hong Kong	Mark	Hemphill	Designate
5	Beijing City International School	Darren	Skov	Designate
6	Beijing International Bilingual Academy	Benjamin	Corset	Designate
7	Beijing World Youth Academy	Leila	Li	Designate
8	Bradbury School	Sandra	Webster	Head
9	British School of Beijing, Shunyi	Richard	Thornhill	Head
10	Canadian International School of Beijing	Douglas	Prescott	Head
11	Canadian International School of Guangzhou	Patrick	Thalheimer	Designate
12	Chengdu International School	Josh	Keegan	Head
13	Concordia International School Shanghai	Tanya	Wu	Designate
14	Dalian American International School	Terry	Wolfson	Head
15	Discovery College	Pat	Romano	Designate
16	Dulwich College Beijing	Dirk	Kraetzer	Designate
17	Dulwich College Shanghai	Caroline	Taylor	Head
18	Dulwich College Suzhou	Stuart	Bridge	Head
19	Harrow International School Beijing	Paul	Rispin	Designate
20	I-Shou International School	Sean	Sartison	Designate
21	International School of Beijing	Patrick	Hurworth	Head
22	International School of Dongguan	David	Falconer	Head
23	International School of Nanshan Shenzhen	Patrick	Boekhoud	Designate
24	International School of Qingdao (MTI)	Ronald	Brace	Head
25	International School of Tianjin	Steve	Moody	Head
26	International School of Ulaanbaatar	Bill	Elman	Head
27	Ivy Collegiate Academy	John C.	Cheska	Head
28	Keystone Academy	David	Beare	Designate
29	Kunming International Academy	Roger	Greenlee	Designate
30	Leman International School Chengdu	David	Mindorff	Head
31	Nanjing International School	Laurie	McLellan	Head
32	Nansha College Preparatory Academy	Michael	Cyrus	Head
33	Nord Anglia International School Hong Kong	Brian	Cooklin	Head
34	Nord Anglia International School Shanghai Pudong	Lesley-Ann	Wallace	Head
35	Qingdao Amerasia International School	Christopher	Vicari	Head
36	Qingdao No. 1 International School of Shandong Province	Joyce	Orobello	Designate
37	QSI International School of Shenzhen	Scott	D'Alterio	Head
38	Renaissance College	Natasha	Williams	Designate
39	Shanghai American School Pudong Campus	Marcel	Gauthier	Head
40	Shanghai American School Puxi Campus	Wendy	Li	Designate
41	Shanghai Community International School – Hongqiao Campus	Derek	Luebbe	Head
42	Shanghai Community International School – Pudong Campus	Daniel	Eschtruth	Head
43	Shanghai Singapore International School	Terry	Senior	Head

44	Shanghai United International School – Wan Yuan US High School	Adam	Neufield	Head
45	Shekou International School	Robert	Stearns	Head
46	Suzhou Singapore International School	Katie	Wellbrook	Designate
47	Teda International School	Tim	Warren	Head
48	The International School of Macao	Howard	Stribbell	Head
49	Tianjin International School	Rachel	Scroggins	Head
50	Yew Chung International School of Beijing	Christine	Xu	Head
51	Yew Chung International School of Chongqing	Neil	McBurney	Head
52	Yew Chung International School of Hong Kong	Ryan	Peet	Designate
53	Yew Chung International School of Qingdao	Jeroen	Gakes	Head
54	Yew Chung International School of Shanghai – Pudong Campus	Damien	Hehir	Head
55	Yew Chung International School of Shanghai – Puxi Campus	Richard	Swann	Head