



ACAMIS Annual General Meeting (AGM)
Friday, March 1, 2019; 10:30 – 12:00 pm
Shanghai Community International School – Hongqiao Campus

Present:

Board Members:

Sandra Webster, President; Steve Moody, Vice-President; Stephen Dare, Treasurer; Jeffrey Stubbs, Secretary; Howard Stribbell, Bill Elman

Apologies: Patrick Hurworth

Executive Office Attending:

Tom Ulmet, Executive Director
Angie Lee, Executive Officer

AGM Representatives of Member Schools (see attached list- Page 4)

1. Welcome by President Sandra Webster

- A warm welcome was extended to Heads of Schools and designates;
- Current Board Members were introduced
- Executive Director and Executive Officer were introduced
- Heads were reminded to sign the attendance roster and to collect their membership certificate
- AGM Agenda was reviewed

2. Treasurer's Report was presented by Treasurer, Stephen Dare.

- An overview of the Annual ACAMIS Audit for fiscal year 2017-18 conducted by East Asia Sentinel Limited was presented, assuring the members of good financial standing. "In our opinion, the financial statements give a true and fair view of the financial position of the Association's affairs as at 31 July 2018 and of its surplus and cash flows for the year then ended in accordance with Hong Kong Financial Reporting Standards for Private Entities and have been properly prepared in compliance with the Hong Kong Societies Ordinance."
- The balance of the Raymond James Investment Fund as of January 31, 2018 was shared and showed gain of 12.08% since inception in January 2015.
- Cash on hand and net assets were also presented
- There were no questions about the presentation

3. Executive Director Report was presented by Tom Ulmet

- Three New members schools were introduced: Wellington International College Shanghai, Shen Wai International School and Canadian International School of Hefei.
- Announcement of Conferences and Host Schools for 2019-20.
- Presentation illustrated the following:
 - Introduction of Executive Office Functions
 - Obligations of membership
 - Pay annual fees when billed and complete the annual database update
 - Participate in hosting events to enjoy the member school rate
 - Reminder to designate an ACE representative for better organizing ACE activities
 - Special Planning Committees
 - Currently ACAMIS organizes special committees or groups for Athletics, ACE events, Robotics, Chinese Language Teachers Network, English Language Learning, Early Childhood Education and Technology Planning Committee.
 - The Heads must issue approval to confirm selection of their staff to become committee members
 - Cost effective professional development
 - New Developments
 - ACAMIS Robotics Tournaments
 - ACAMIS PD Links
 - ACAMIS Newsletter: ACAMIS in Action!

4. Strategic Directions by Stephen Dare

President Sandra Webster revisit the purposes of ACAMIS and the three major strategic directions that resulted from a Board performed strategic planning session.

ACAMIS Strategic Directions:

1. Student Voice and Action: Expanding the scope and form of services for students
2. Identity and Growth: Maintain our unique identity while we grow the organization
3. Professional Sharing and Learning: Expand the provision of relevant PD opportunities.

Treasurer Stephen Dare asked membership to break into small groups to discuss and present suggestions to enhance ACAMIS Strategic Directions. The following suggestions were received and will be reviewed at the next Board meeting:

1. ACAMIS documents to reflect student voice
2. More conference strands for support staffs, business managers and middle leadership
3. Access to expertise in child protection, both local and nationally
4. Align Membership standards with ACAMIS identity
5. Access of companies and services that ACAMIS endorses
6. Ways to promote school cooperation throughout the academic year

7. Centralize contacts and identify members; for regional members to share best practices, challenges and opportunities in China
8. Ways to maximize students' participations in regional activities (e.g. ACE events)
9. Provide access for Hong Kong schools to understand regulations in China.
10. Workshops for schools with diverse student population and to provide support address students within those communities.

5. Board Election:

The Election process was conducted by Vice-President Steve Moody. All member Heads were informed two weeks in advance of the AGM of three expiring terms of office and were invited to stand for election. They were also informed that all three have indicated they will stand again for election.

Three Board member terms will expire this year: President Sandra Webster, Treasurer Stephen Dare, and Board member Bill Elman who was appointed in March 2018 to fill Dr. Kate Sutton Jones' remaining term of one year. They will stand for re-election for their second three-year term.

Steve Moody asked the candidates to introduce themselves and then called on the membership to vote for the slate presented.

Election Result: The three candidates were unanimously elected to the Board for a three-year term.

6. Executive Director's Report

- Presentation illustrated the following:
 - the development of ACAMIS during the past five years, including growth of membership, programmes, and activities
 - Upcoming conferences of 2018-19 and 2019-2020
 - Introduction of Executive Office Functions
 - Obligations of membership
 - Reminder to designate an ACE representative for better organizing ACE activities
 - Reminder for Heads to inform/update ACAMIS about successor when the Heads are leaving the school
 - Participate in hosting events to enjoy the member school rate
 - Pay annual fees when billed and complete the annual database update
 - Special Committees
 - Currently ACAMIS organizes special committees or groups for Athletics, ACE events, Chinese Language Teachers Network, English Language Learning, Early Childhood Education and Technology Committee.
 - The Heads must issue approval to confirm selection of their staff to become committee members
 - Cost effective professional development

7. ISC Research Presentation by Sam Fraser

8. Presentation by Michael Iannini of PDAcademia

- Introduced upcoming PD Workshops
- Introduced regional cohort groups of PD Coordinators to share staff's professional development needs
- Further information can be found on the website:
<https://www.acamis.org/professional-development/acamis-pd-workshops>

9. Questions:

The Floor was opened to questions from the membership. There being none, the meeting was adjourned at 12:00 noon time.

Respectfully submitted,

Angie Lee
Executive Officer

Member Schools Represented at the AGM: Present 60, Absent 15

Total Members 75: Percent Present 80%, Quorum Present

2019 ACAMIS AGM SHANGHAI COMMUNITY INTERNATIONAL SCHOOL – HONGQIAO CAMPUS 1 MARCH 2019				
	SCHOOL	NAME OF HEAD OR DESIGNATE		
1	Access International Academy Ningbo	Daniel	Waterman	Head
2	American International School of Guangzhou	Kevin	Baker	New Head
3	Australian International School of Hong Kong	Mark	Hemphill	Head
4	Beijing City International School	Amanda	Zhang	Designate
5	Beijing International Bilingual Academy	Benjamin	Corset	Designate
6	Bradbury School	Sandra	Webster	Head
7	British School of Beijing, Shunyi	Adam	Worsley	Designate
8	Canadian International School of Beijing	Douglas	Prescott	Head
9	Canadian International School of Guangzhou	Simon	Chen	Designate
10	Canadian International School of Hefei	Tilly	Erguder	Designate
11	Chengdu International School	John	Jones	Designate
12	Chinese International School	Bin	Li	Head
13	Concordia International School Shanghai	Mary	Scott	Head
14	Dalian American International School	Blair	Lee	Head
15	Discovery College	Pat	Romano	Designate
16	Dulwich College Beijing	Simon	Herbert	Head
17	Dulwich College Shanghai	Caroline	Taylor	Head
18	Dulwich College Suzhou	Hannah	Jeffer	Designate
19	Hangzhou International School	Jeffrey	Stubbs	Head
20	Hong Kong Academy	Stephen	Dare	Head
21	I-Shou International School	Kurt	Chen	Designate
22	International School of Nanshan Shenzhen	David	Swanson	Head
23	International School of Qingdao (MTI)	Jo Anna	Kolbe	Designate
24	International School of Tianjin	Steve	Moody	Head
25	International School of Ulaanbaatar	Bill	Elman	Head
26	Ivy Collegiate Academy	Kathy	Cheska	Designate
27	Keystone Academy	David	Beare	Designate
28	Kunming International Academy	Keeseng	Li	Designate
29	Leman International School Chengdu	Paul	McCarthy	Designate
30	Nanjing International School	Laurie	McLellan	Head
31	Nansha College Preparatory Academy	Michael	Cyrus	Head
32	Nord Anglia International School Hong Kong	David	Sheeman	Designate
33	Nord Anglia International School Shanghai Pudong	Lesley-Ann	Wallace	Head
34	Qingdao Amerasia International School	Christopher	Vicari	Head
35	Qingdao No. 1 International School of Shandong Province	Jessy	Yin	Designate
36	QSI International School of Shenzhen	Scott	D'Alterio	Head
37	Renaissance College	Natasha	Williams	Designate
38	Shanghai American School Pudong Campus	Benjamin	Lee	Designate
39	Shanghai American School Puxi Campus	Marcel	Gauthier	Head
40	Shanghai Community International School – Hongqiao Campus	Daniel	Eschtruth	Head
41	Shanghai Community International School – Pudong Campus	Derek	Luebbe	Head
42	Shanghai Singapore International School	Billie	Leong	Designate

43	Shanghai United International School – Wan Yuan US High School	Adam	Neufield	Head
44	Shekou International School	Greg	Smith	Head
45	Suzhou Singapore International School	Richard	Bruford	Head
46	TEDA International School	Scott	Pare	Designate
47	The International School of Macao	Mark	Lockwood	Head
48	Tianjin International School	Ryan	Witt	Designate
49	Utahloy International School of Zengcheng	Nicholas	Evans	Head
50	Wellington College International Shanghai	Adam	Shaw	Designate
51	Western Academy of Beijing	Marta Medved	Krajnovic	Head
52	Western International School Shanghai	Greg	Brunton	Head
53	Xi'an Hanova International School	Rob	Muntzer	Head
54	Xiamen International School	Deron	Marvin	Designate
55	Yew Chung International School of Beijing	Tim	Gray	Head
56	Yew Chung International School of Chongqing	Jessie	Xiao	Designate
57	Yew Chung International School of Hong Kong	Deborah	McNally	Designate
58	Yew Chung International School of Qingdao	Stephen	O'Connor	Designate
59	Yew Chung International School of Shanghai – Pudong Campus	Damien	Hehir	Head
60	Yew Chung International School of Shanghai – Puxi Campus	Isabel	Xu	Head